SELF STUDY REPORT

FOR

1ˢᵗ CYCLE OF ACCREDITATION

RAM SAHAI MULL MORE COLLEGE

VILLAGE- RATANPUR, POST- GOVINDPUR, DIST- DHANBAD ,PIN-828109
828109
www.rsmorecollege.edu.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

August 2020

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

R.S. More College a short working name of Ram Sahai Mull More College , is Situated at Ratanpur village under Govindpur Block of Dhanbad District. The distance of this college from Dhanbad railway station is about 15 km by road. The college was established in 1959 with prime aim of catering the needs of higher education to the people belingings to SC, ST, Minortities and other Backward section of the society residing in and around Govindpur. At present more than 80% of students both boys and girl enrolled in the college come from weaker and downtrodden strata of the society. The college has also been able to achieve one of its objectives to enlighten people of adjoining areas toward higher education of their girl child. This is evident from the fact that more than the 35% of total students in the college comprise of girls and wome. This is highly encouraging and also compatible with the national policies for educating women.

Originally, it was affiliated to old Bihar University, and with the creation of Ranchi University, Ranchi, in 1960, it came under its jurisdiction. After that it became constituent unit of Vinoba Bhave University.

R.S.More College, Govindpur is the second oldest college in Dhanbad district currently under Binod Bihari Mahato Koylanchal University, Dhanbad.

Vision

"Our vision is to promote and inculcate human values and provide quality education with the purpose to contribute to the society through the excellence in the field of Arts, Science and Commerce education. We aim at grooming our students who would carry forward the spirit of good morale, knowledge, skill and leadership to serve their duties efficiently in global perspective."

Mission

- Achieve academic excellence in the field of education at par with other leading institutions.
- Focus on improving the quality of education and advancement of knowledge through effective teaching and learning process
- Create an environment with people having similar goals and aspirations to be visionaries
- Provide higher education for boys and girls by imparting quality and socially relevant knowledge.
- Work to inculcate high moral and ethical values among the students to make them responsible citizens and good human beings.
- Creating opportunities for the students of weaker and economically backward areas of the region for a better future.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Our college is situated at the side of NH2 resulting in ease of communication connecting students of both Jharkhand and Bengal.
- R S more college is the second oldest college of Dhanbad Govindpur region rendering education in multi-disciplinary aspect.
- The college is enriched with Wi-Fi facility, well equipped laboratories and library for students.
- We have 16 departments covering Arts Science and Commerce discipline.
- Our student strength comprises 35% of female students from backward classes.
- We have highly qualified faculties from renound universities.
- NSS activities are vibrant in our college.
- Admission process in our college is conducted online.
- There is a separate placement cell for employment of students.
- We have separate supportive system for encouraging seminars, research activities and publications.
- The college has been able to build up strong relationship with nearby institutes like CIMFER and IIT Dhanbad resulting in development of students' morale.
- Skill development and faculty development program results in upgradation of students and faculties of our college.

Institutional Weakness

- The shortage of space is one of the main weaknesses of the institution.
- Lack of faculties supporting educational needs of students due to inadequate infrastructure.
- Low teacher student ratio.
- No hostel accommodation for girls
- Shortage of lecture halls.
- Number of volumes and journals in the department library need to be increased
- More effort is needed to increase the number of state/central government funded projects to strengthen the department
- Soft skills and communication skills of students need to be improved
- Student and staff are to be encouraged for paper presentation at various National/International conferences, workshops and seminars.
- Less than the required number of substantive teaching posts prompts the college to appoint Part-time and Guest faculty the members of which are migrant in nature leading to instability in the academic atmosphere and work in the concerned departments.

Institutional Opportunity

- Our college seeks to utilize all the opportunities available in the near future in order to make itself competitive at par with other good institutions.
- More scope to provide quality education to rural students of connecting state.
- Increasing enrollment of female students with proper security and hostel facilities thereby encouraging women empowerment.
- Increasing research opportunities for rural students of rural location.
- Developing industrial relationship resulting in increasing scope for building career of the students.
- Utilize the expertise of the faculty members in formulating value added courses.

- Technology mediated teaching learning offers opportunities for evolving flexible curriculum catering not only to urban but also to rural areas.
- With the globalization of education our college also seeks to further increase its national and international research linkages.
- The staff members with their various connections possess the potential to provide many opportunities for academic and other collaborations and partnerships from which the institution may stand to gain

Institutional Challenge

1. Teacher-student ratio needs to be improved.

2. Financial constraints come in the way of development as catering to a poor and middle-class pool of students the income of the college (by way of fees) is necessarily low.

3. Teaching and Non-Teaching strength needs to be improved.

4. Development of advanced teaching & learning methodologies and evolution, personal interaction by developing smart classrooms and mechanism for effective evaluation.

5. First generation learners often hailing from impoverished backgrounds find it difficult to cope with the syllabus. The college does its utmost to facilitate socio-economic amelioration as well as educational succour to these students by arranging remedial classes so that they may achieve the basic academic standard required of them.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Curriculum for all the courses in UG, PG and vocational subjects followed in our college is developed by syllabus committee formed by the UGC. For effective curriculum delivery we have implemented the following: -

- A master routine for each discipline is prepared and implemented for smooth running of classes.
- Choice based credit system (CBCS) is implemented in the syllabus as per the UGC norm.
- Course structure and lesson plan are prepared in advance of each semester and implemented thereafter.
- Regular feedback from the students in desired format is filled up at the end of each semester for further development in teaching and learning process.
- Due to shortage of classrooms commerce classes are conducted in the morning shift thereby making

space for other discipline in day shift.

We focus on minimizing class suspension during examinations

Teaching-learning and Evaluation

The IQAC is also playing a significant role in improving the teaching learning process in the college. In its first meeting certain areas were located which needs improvement like skill development (Kushal Vikash), computer skills, alumni meet, regular parent teacher meeting, organizing guest lectures, departmental seminars, debate, quiz, etc. Lecture method of teaching is dominant in our classroom. In order to make it more effective our faculties apply the following methods:

- Helping the students who need personal assistance from their respective teachers.
- Motivating the students in developing the habit of self study.
- Providing computer with internet facility to the students for exposure in their related subjects
- Use of multimedia projectors for delivering lectures thereby making the learning process easier.

We have conducted various programmes for enhancement of knowledge like:

- National programs on Technology Enhanced Learning
- National Mission on Education through Information and Communication Technology (NME-ICT).

Our faculties are exposed to advanced level of knowledge and skills in their respective domain. They are also encouraged to attend the orientation and refresher courses, national and international seminars, workshops etc.

Research, Innovations and Extension

Institution has created an ecosystem for innovations including incubation center and other initiatives for creation and transfer of knowledge.

So far as transfer of knowledge to the students is concerned our college adopts the method of ecosystem by using the internet facility in the library and laboratory for proper exposure of knowledge both for the students and the teachers. Online classes are also delivered to the students during emergency situations for course completion thereby encouraging proper ecosystem for transfer of knowledge.

Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during the last five years.

The college has carried out a number of extension activities during the last five years. All these activities were organized in neighboring rural locality primarily with an objective of bringing awareness regarding sanitation literacy, self-employment as well as the policies and programs of the government that are chalked out for the development of the rural people. Also, awareness program regarding financial assistance by government to BPL families for education and employment has been organized by our college in nearby rural areas. Consequently, these programs have significantly affected the life style of rural people in nearby locality

Infrastructure and Learning Resources

The college has following physical facilities for imparting better education to the students:

1. 14 spacious classrooms with sufficient furniture
2. 6 well equipped laboratories
3. Wi-Fi facilities inside the college campus
4. Central library with 2000 books and 1000 journals.
5. 1 boys Adivasi hostel constructed and managed by District welfare department.
6. 1 NSS unit
7. Students grievance cell
8. Single playground with a space of approx. 2 acre
9. Sufficient space for car parking
10. Staff quarters
11. Well-equipped library and reading room
12. Auditorium
13. Separate toilet facility for boys and girl

The college library is well equipped with updated systems and enriched with Wi-Fi provisions. The books are well arranged in a systematic way for easy availability to the readers. A separate reading room with internet facility makes our library more comfortable for the readers

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Student Support and Progression

The majority of the students come from tribal and rural background. Most them are first generation learners whose parents are either small and marginal farmers or landless agricultural labourers. Most of them are suffering from inferiority complex. The faculty members becomes a good counselor to give them selfconfidence and also extend necessary help in the form of extra counseling. The results of higher classes shows their performances. It is due to the extra care undertaken by the faculty members towards such students. The drop-out case is very low. However, some of the girls students drop out in the midst of session due to some family problems or migration from this place and settle in other places. College provides Remedial classes to the slow learners who are at the risk of failure and drop out.The Principal meets to the students of every faculty occasionally in absence of the faculty members and gets their feedback about the classes as well as other problems if any. Similarly, the Principal meets the guardians and get their feedback about the performance of the college. Even the faculty members also get some feedback about the functioning of the college.

Governance, Leadership and Management

Our institution achieves all the objectives through active participation of its staff. Targets are achieved by

decentralization and effective participation of the management team of our college. Various committees are formed for smooth functioning of activities like purchase committee, building committee, admission committee, NSS etc . Members of these committees have full autonomy in decision making and forming strategies. Our students are also actively involved for smooth functioning of various events in our college thereby contributing towards making our vision successful.Organizational structure of the college is so framed, in which, The Principal is the academic and administrative head of the institution. He is assisted by senior most teachers like, Professor in charge and other professors. Bursar is appointed by the university for assisting financial matters and controller of examination for smooth functioning of examination. They all follow rules and regulations as prescribed by UGC for the constituent colleges

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Institutional Values and Best Practices

The college authority as well as the staff know the importance of the greenery for our existence. Although the college has not enough trees, but the Principal takes care existing trees.The college authority as well as the other staff members are very particular to conserve energy. The minimum use of electricity is a serious consideration of the college authority.

? Effects of carbon neutrality does not apply for us as no hazardous gasses are emitted or hazardous wastes are produced by the Institution.

? Regular plantation of saplings is undertaken in the campus by the NSS volunteers and NCC cadets.

? Regarding e-waste, which is primarily generated because of the outdated electronic equipment and obsolete electronic gadgets. The college is very particular about the use of such outdated electronic goods.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	RAM SAHAI MULL MORE COLLEGE
Address	Village- Ratanpur, Post- Govindpur, Dist- Dhanbad ,Pin-828109
City	Dhanbad
State	Jharkhand
Pin	828109
Website	www.rsmorecollege.edu.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal(in-charge)	Pravin Singh	06540-262539	9122536792	-	psingh67@hotmail.com
IQAC / CIQA coordinator	Rajendra pratap	-	9431519091	-	rajendra.pratap.08@gmail.com

Status of the Institution	
Institution Status	Government and Constituent

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	01-09-1959

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Jharkhand	Binod Bihari Mahto Koyalanchal University Dhanbad	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	12-06-1963	View Document
12B of UGC	17-06-1972	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Village- Ratanpur, Post- Govindpur, Dist- Dhanbad ,Pin-828109	Rural	17	6603.34

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Bengali	36	Intermediate	Bengali	32	4
UG	BA,English	36	Intermediate	English	160	123
UG	BA,Hindi	36	Intermediate	Hindi	384	375
UG	BA,Urdu	36	Intermediate	Urdu	128	45
UG	BA,History	36	Intermediate	Hindi	384	384
UG	BA,Economics	36	Intermediate	Hindi	256	123
UG	BA,Political Science	36	Intermediate	Hindi	384	326
UG	BA,Geography	36	Intermediate	Hindi	128	107
UG	BA,Psychology	36	Intermediate	Hindi	128	34
UG	BSc,Mathematics	36	Intermediate	Hindi	128	95
UG	BA,Mathematics	36	Intermediate	Hindi	64	0
UG	BA,Philosophy	36	Intermediate	Hindi	64	10
UG	BBA,Finance And Marketing	36	Intermediate	English,Hindi	80	0
UG	BCom,Finance And Marketing	36	Intermediate	English,Hindi	384	241
UG	BSc,Chemistry	36	Intermediate	English	128	28
UG	BSc,Physics	36	Intermediate	English	128	75
UG	BSc,Botany	36	Intermediate	English	32	3
UG	BSc,Zoology	36	Intermediate	English	64	24

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				32
Recruited	0	0	0	0	0	0	0	0	17	6	0	23
Yet to Recruit				0				0				9
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

	Non-Teaching Staff			
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				69
Recruited	30	0	0	30
Yet to Recruit				39
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				32
Recruited	17	6	0	23
Yet to Recruit				9
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	5	2	0	7
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	3	1	0	4

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	3	0	5
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	6	1	0	7

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1225	0	0	0	1225
	Female	860	0	0	0	860
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	60	107	84	106
	Female	62	38	53	65
	Others	0	0	0	0
ST	Male	86	166	187	195
	Female	100	132	144	125
	Others	0	0	0	0
OBC	Male	270	533	667	735
	Female	284	360	425	559
	Others	0	0	0	0
General	Male	455	488	355	187
	Female	390	211	138	116
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1707	2035	2053	2088

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
448	448	448	448	448

File Description	Document
Institutional data in prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
18	18	18	18	18

2 Students

2.1

Number of students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5683	5746	5483	3671	1852

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1340	1260	1068	1068	1012

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1541	1032	1597	1328	1692

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
20	23	16	16	15

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
31	31	31	31	31

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 15

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
49.52	117.53	69.65	20.86	1

4.3

Number of Computers

Response: 45

4.4

Total number of computers in the campus for academic purpose

Response: 30

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Curriculum for all the courses in UG, PG and vocational subjects followed in our college is developed by syllabus committee formed by the UGC. For effective curriculum delivery we have implemented the following: -

- A master routine for each discipline is prepared and implemented for smooth running of classes.
- Choice based credit system (CBCS) is implemented in the syllabus as per the UGC norm.
- Course structure and lesson plan are prepared in advance of each semester and implemented thereafter.
- Regular feedback from the students in desired format is filled up at the end of each semester for further development in teaching and learning process.
- Due to shortage of classrooms commerce classes are conducted in the morning shift thereby making space for other discipline in day shift.
- We focus on minimizing class suspension during examinations.

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The college adheres to academic calendar which is being provided by the University for Conduction of continuous internal evaluation system. The academic calendar comprises the dates of commencement and completion of syllabus, schedules of internal exams etc. It lay down the dates of term end examination. The time tables have been prepared and implemented accordingly. The teachers formulate teaching plans according to the academic calendar and guidelines of the University. The timetable of external examination is fixed by the University and the same is showed on notice board for students. Any changes are conversed to the students well in advance. However, all efforts are made by our institute to adhere to the academic calendar for CIE.

1. Preparatory Exams are conducted every year before university exams.

2. Every teacher conducts regular class tests on the related topic.

Teachers clear doubts of students with advice about writing correct & appropriate answers. The regular monitoring is done by the college Governing Council. The Principal heads curricular and extracurricular review meetings on regular basis to check the execution and progress of all the activities in the academic calendar. Based on these review meetings some changes in schedules of activities are made if required.

Further, extra lectures are also conducted to complete the syllabus before university examination if its required. Along with continuous internal evaluation, academic Planning contains information regarding the following activities.

1. **Working period:**

The academic calendar shows the annual working period of the teachers which contains working days, teaching days, admission period, examination and valuation period as per the university and UGC guidelines. The total working days, as provided by the university are around 240 days and out-of-them 180 days are reserved for teaching work and remaining days are used for co-curricular and extra-curricular activities. Working days are strictly followed as per university guidelines.

1. **Curriculum activities:**

The academic diary contains the complete teaching learning process. It also contains teaching plan and execution of activities.

1. **Co-curriculum activities:**

The Various tests like unit test, practical examination, Viva-voce exam, assignment project, seminar, group discussion are conducted by the teachers, and also designated in the academic calendar as well as it indicates the definite period for study tour to be arranged in the session.

1. **Extra-curricular activities:**

The academic calendar provides particular period to conduct extracurricular and social activity such as: Celebration of birth and date anniversaries of the national icons. Celebration of various national and international days. Tree plantation drive are held to keep campus areas green and to make the students aware about various environment related issues and various other social activities to be conducted by NSS at the college and NSS adopted village.

File Description	Document
Upload Additional information	[View Document](#)

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

    1. **Academic council/BoS of Affiliating university**
    2. **Setting of question papers for UG/PG programs**
    3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
    4. **Assessment /evaluation process of the affiliating University**

Response: C. Any 2 of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 14.29

1.2.1.1 **Number of Programmes in which CBCS/ Elective course system implemented.**

Response: 17

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 4

1.2.2.1 **How many Add on /Certificate programs are added within the last 5 years.**

2018-19	2017-18	2016-17	2015-16	2014-15
4	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

To integrate cross cutting issues our college implements the following:

- Compulsory course on skill enhancement (SEC) for all degree students irrespective of their discipline.
- Regular organization of camps and lectures by NSS unit with an objective of knowledge of the students.
- Organizing seminars and lectures on human values and professional ethics encouraging the students for personality development.
- Launching awareness program on Gender
- Seminar on CSR

To integrate Cross-cutting issues in our institution like Gender Equality, Environmental Awareness, Human Values, Professional Ethics, Moral and Ethical Values which are also inseparable part of our curriculum following measures have been implemented.

Gender Equality:

Gender equality and equal opportunity for women are essential ethos of our institution. Every activity and

program of the circular of the institute focuses to provide equal opportunity for the development of the girl students and the female staff. To Maintain the equality among the staff and students the Women development cell and Anti ragging cell are active. These committees are taking utmost care and are providing support to girl students and the female staff. These committees meet on regular basis and issues are discussed over to find solution for making a better environment for the girl students and female staffs. Women development centric seminars also conducted which includes teaching them self- reliance.

Environmental Awareness:

Environmental awareness is inculcated in students. Environmental study is a part of the curriculum of the institution. Environment day is celebrated with enthusiasm in our institution. NSS students along with other college students participate in tree plantation and cleanliness programs regularly. We make student aware about the importance of preserving the environment.

Human rights:

Human rights are the basic rights enjoyed by all. our institute has made it sure that no violation of human rights take place. We celebrate 10th December as 'Human Rights Day' to spread awareness of Human Rights and we have motivated everyone to make the proper use of basic rights.

Professional ethics:

We are continuously imparting knowledge of Professional ethics to students as part of their holistic development. Importance for group work and imbibing leadership is being taught.

Moral and ethical values:

Moral and ethical values are basic part of education of the students. Out teachers put their best efforts to prepare students and make them responsible citizen. We celebrate day of Nation importance which inculcates the nation values in the students. Independence day, Republic day, Gandhi Jayanti, Teacher`s day, Voters Awareness Day, International Yoga Day, Matrubhasa Divas, World Environment Day, Youth Day etc.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View Document](#)

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0.18

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	00	00	00

File Description	Document
Programme / Curriculum/ Syllabus of the courses	[View Document]()
Institutional data in prescribed format	[View Document]()

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 2.87

1.3.3.1 **Number of students undertaking project work/field work / internships**

File Description	Document
Institutional data in prescribed format	[View Document]()

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: E. None of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View Document]()

1.4.2 Feedback process of the Institution may be classified as follows: Options:

  1.Feedback collected, analysed and action taken and feedback available on website
  2.Feedback collected, analysed and action has been taken
  3.Feedback collected and analysed
  4.Feedback collected
  5. Feedback not collected

Response: E. Feedback not collected

File Description	Document
Upload any additional information	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 86.91

2.1.1.1 **Number of students admitted year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
2088	2053	2035	1707	2024

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
2680	2520	2136	2136	2024

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 65.1

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
866	821	742	607	667

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The institution evaluates the learning levels of the students in two ways at the time of the beginning of the programme. Students registered in various disciplines are identified as slow and advanced learners based on their 12th Board marks. This helps us to detect the slow learners and to design special tutorial sessions to bridge the gap between the slow learners and the advanced learners. The tutors of the respective classes of UG support in classifying the students with reports based on observation and class tests.

1. The institution arranges Orientation programmes for freshers both at the college level and at the department level. The facilities in the college and the scope of the subjects being learnt are familiarized in these sessions. Apart from this, sessions are also involved to inculcate positive attitude and competitive spirit. This process aids as a base for monitoring the future progress of the students.

Strategies adopted for slow learners

1. Remedial Classes are steered with an aim to improve the academic performance of the slow learners, absentees and students who contribute in sports and other activities. These practice assistances the struggling learners to improve subject knowledge and aids them catch up into their peers.
2. Academic and personal counseling are provided to the slow learners by the tutor, mentor and the counseling cell.
3. We also encourage Group Study System with the help of the advanced learners.
4. Bilingual explanation and discussions are given to the slow learners after the class hours for better understanding.
5. We also Provide simple and standard lecture notes to slow learners.

Strategies for the advanced learners

1. We give Special Coaching classes to the first 5 class toppers of every class after the internal test are conducted regularly to secure University Ranks.
2. Advanced learners are advised to enroll in MOOC Courses – Swayam, EdX
3. Students are also advised to participate and present papers in various Seminars / Inter-Collegiate Competitions organized by other colleges.
4. Participation by the students in the intra college competitions such as Debate, Group Discussion, Problem Solving – Decision Making Exercises.
5. Talented students are encouraged to participate in extra-curricular activities, exhibitions and cultural competitions.

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 91:1

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Our institution is ensuring the use of student centric methodology such as experiential, Participative learning and problem solving methodologies in teaching-learning process. The following activities are being regularly conducted by institution to make teaching learning process more students centric.

1. Experiential Learning:

Our institution is providing an opportunity to all students to play a role as a teacher and having an experience to teach in the classroom.We are also encouraging Students to organize programmes at departmental level. This is helping students to improve their knowledge, presentation skills and personality development.

1. Participative Learning:

Our college is using participative Learning to encourage students to actively involved in the learning process. Our institution is using following participative learning methods like– Group Discussions, Small Group Exercises, Assignments, Elocution, Quiz, Case Study, Project etc.

1. Nearly all teachers are using Google Classroom app to teach their respective subjects

2. Whats App Group is created for all students to discuss their issues with teachers about various subjects.

1. Problem Solving Methodologies:

To improve critical thinking, creativity and problem solving skills among student Case Studies are provided and asked to prepare project reports by various departments.

1.Learning through Co-Curricular Activities:

The students participate in various cocurricular activities regularly which support teaching learning process like Industrial Visits, Educational Tours, Workshops, district level NSS camps etc.

1.Learning through Extra Curricular Activities:

The Students are participating in various extra –curricular activities organized by the college like Cultural and Sports Activities. Like Teacher's Day, Farewell Party for final year students etc. The students are encouraged to participate in Inter-College Cultural and Sports Competitions. i.e. Yuva Mahotsav of University.

1.Learning through Extension Activities:

The students are regularly participating in extension activities like Tree Plantation, Blood Donation, Swachh Bharat Abhiyan,Ek Bharat Shresth Bharat Abhiyan,Cleanliness Drives, Voters Awareness Programmes etc. It helps Student to be a responsible citizen.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Our institution encourages intensive use of ICT enabled tools including online resources for effective teaching and learning process. Out of 23 teachers, 20 teachers of the college are using ICT tools and resources available on our campus; They use LCD Projectors, Video Conferencing, Google quiz, and e-learning technology.

A teaching in tune with current needs and yet retaining the best in traditional methods of teaching-learning is the ideal sought to be followed by our institution. To this end our college places a premium on innovation and creativity in the academic enterprise always seeking to render the transfer of knowledgemore exciting and transformative in content and method.

File Description	Document
Upload any additional information	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 91:1

2.3.3.1 **Number of mentors**

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 73.13

File Description	Document
Institutional data in prescribed format	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 45.36

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
10	6	6	6	4

File Description	Document
Institutional data in prescribed format	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 18.13

2.4.3.1 Total experience of full-time teachers

Response: 201

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Mechanism of internal assessment is transparent and robust in terms of frequency and variety

1. Students are informed through faculty-wise opening addresses in orientation programmes by the Principal/Vice-Principal/Coordinator about internal assessment, question paper patterns and university examinations.
2. Unit tests are conducted by all teachers at the end of each unit of syllabus. The teachers make sure that the pattern of the questions is varying for different units. The internal examinations are also conducted for practical courses.
3. An examination committee is created every year to coordinate the internal and external examination activities and communicate to the students, teachers and administrative staff regarding examinations
4. Changes in schedules, patterns, methods if any, are immediately notified to the students through notice boards and also through classroom briefing by the concerned subject teachers.
5. Internal examination schedule is displayed on notice board in advance. One internal examination is held per semester.
6. The subject teacher briefs the students in the classroom about their attendance and performance in the internal examinations.
7. It is a practice of the college to show internal examination answer books after evaluation to the students in the class for self-evaluation.
8. Students are free to interact with the teacher to resolve grievances if any, regarding the assessment.

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

Mechanism to deal with examination related grievances is transparent, timebound and efficient.

There is complete transparency in the internal assessment. The criterion adopted is as directed by the university.

1. At the start of the semester, faculty members apprise the students about the various components in the assessment process during the semester.
2. The internal assessment test schedules are arranged as per the university and communicated to the students well in advance.
3. To make sure proper conduct of formative tests, two invigilators are allotted to each hall. Evaluation is done by the course handling faculty members within 15 days from the date of examination.
4. The corrected answer scripts at random are substantiated by HOD to ensure the standard evaluation process.
5. The corrected answer papers of the students are dispersed to them for the verification by the students and any grievance is redressed immediately. The marks gained by the students in internal assessment tests are displayed on the department notice board.

Redressal of grievances at institute level:

- Departmental Level: The continuous evaluation of students is carried out by faculty regarding theory lectures, labs, assignments, unit tests. The midterm marks are allotted based on defined strategies and displayed on notice board. Query if any is discussed with faculty and HOD.
- College Level: The Institute appoints a Senior Supervisor for smooth conduct of examinations of R.S. More college. If students are facing any problems, they are solved by the institution Chief Examination Officer appointed by the college. The grievances during the conduct of theory examinations are considered and discussed in consultation with the Principal and if necessary forwarded to the university by examination section.
- Redressal of grievances at University level: The queries related to results, corrections in mark sheets, other certificates issued by university are handled at BBMKU examination section after forwarding such quires through the college examination section. Students are allowed to apply for revaluation, recounting and challenged evaluation by paying necessary processing fee to university if they are not satisfied with the university evaluation through college.

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

Program outcomes, program specific outcomes and course outcomes for all programs

The College is a permanent constituent unit of Binod Bihari Mahto Koyalanchal University and it follows

the programme wise curriculum designed by the university. The learning outcomes of the programmes and courses are stated clearly by the university. The same is published in the official website of the university which can be downloaded by the constituent and affiliate colleges. The College has its own mechanism to communicate the learning outcomes of the curriculum to the teachers and the students. The following measures are adopted-

1. Hard copy of syllabi and learning outcomes are available in all the departments for ready reference to the teachers and students.
2. A web link to the Binod Bihari Mahto Koyalanchal University Curriculum and Vinoba Bhawe university curriculum and learning outcomes of Programmes and Courses is also provided in the college website for reference.
3. The departments also arrange Orientation Programmes/Tutorial Meetings to make the students aware of the curriculum and the learning outcomes.

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Evaluation of Outcomes

The Institution measures the accomplishment of the programme outcomes, PSOs and Cos through the evaluation systems for each programme which is a mixture of formative and summative evaluation. The description of it is as follows:

1. Formative assessment: The institution measures the accomplishment of the outcomes through the continuous internal valuation prescribed by the affiliating University.
   - Mid semester Examination: for B. A and B. Com. There is a 20 marks written examination which is the mirror for the attainment of the POs, PSOs and COs. for B.SC 15 marks mid semester examination is held. The review of the result analysis is taken on the basis of it necessary improvement is done in the teaching learning process.
   - Field visits and excursions: The Department of Botany, Zoology, Chemistry, Physics, Economics, History, and Geography often organized field visits and excursions which serve the dual purpose. The application of the theoretical knowledge is tested and the firsthand experience is also given to them.

B) Summative Assessments: It is taken at the end of the semester or annually whatever is applicable. A written End semester are conducted by the BBMKU, Dhanbad. For some subjects project follow by personal interview is a method used as a part of summative assessment. For instance, Geography, Physics, chemistry, zoology have a full course in which field project followed by personal interview/presentations is conducted.

2.6.3 Average pass percentage of Students during last five years

Response: 83.36

2.6.3.1 **Total number of final year students who passed the university examination year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
1097	814	1417	1164	1435

2.6.3.2 **Total number of final year students who appeared for the university examination year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
1541	926	1597	1328	1674

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.44

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

3.1.2.2 **Number of departments offering academic programes**

2018-19	2017-18	2016-17	2015-16	2014-15
16	16	16	16	16

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 16

3.1.3.1 **Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	1	0	0

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document
Institutional data in prescribed format	View Document

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 1.11

3.2.1.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
3	0	0	1	1

File Description	Document
Institutional data in prescribed format	View Document

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.26

3.2.2.1 **Total number of books and chapters in edited volumes/books published and papers in**

national/ international conference proceedings year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	0	2	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during the last five years

R.S. more College, Govindpur organizes and joins in various extension activities with a twin objective of not only briefing students about various social issues but also contribute to community and strengthen community participation. The NSS college units take part in various initiatives like organizing camps, Swachh Bharat initiatives, blood donation camps, Suicides prevention, Ek Bharat Shresth Bharat Abhiyan etc.

Events like World Consumers Rights Day, International Yoga Day see large participation of the students to spread awareness.

Consciousness about Consumers' rights and duties is significant in the process of economic development of the country. India is the birth place of Yoga and by joining in International Yoga day students develop themselves as global stakeholders in ensuring healthy body and mind.

Programmes like tree plantation drive, swachhata Abhiyan have been taken up as part of environment consciousness and encouraging the community to initiate steps in this regard.

Blood donation camps in the College area regular feature (twice a year) whereby students and staff donate blood for the cause. The camps facilitate blood drawn up to 150-200 units.

Extensive Activities carried out within 2014 to 2018.

The activities carried out by our College under NSS and NCC students/ Units are as follows:

Cleanliness Drive (Swaccha Bharat Abhiyan)

Blood Donation Camps

Tree Plantation

Water and Tree Conservation Programme

Rallies on various social issues

Celebration of: Independence Day, Republic Day, Constitution Day, Women's Day, Yoga Day, etc.

Anniversaries of great personalities.

Safety Road Abhiyan

Special Camp (for one week) in adopted village

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.3.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 124

3.3.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
4	6	3	0	0

File Description	Document
Institutional data in prescribed format	[View Document]

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 107.87

3.3.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
119	107	30	0	0

File Description	Document
Institutional data in prescribed format	[View Document]

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 0

3.4.1.1 **Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]

3.4.2 Number of   functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 0

3.4.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The institution ensures adequate availability and optimal utilization of physical infrastructure as it is critically linked to the vision of the college–'to create an environment of excellence in education' through technologically advanced pedagogical tools. At the beginning of the academic year need-assessment for replacement / up-gradation / addition of the existing infrastructure is carried out based on the suggestions from BOS members, Heads of the departments, lab technicians and system administrator after reviewing course requirements, computer-student ratio, budget constraints, working condition of the existing equipment and also students' grievances. The Time Table committee plans ahead for all requirements regarding classrooms, laboratories, furniture and other equipments.

? Optimal deployment of infrastructure is ensured through conducting workshops/awareness programs/training programs for faculty on the use of new technology.

? Effective utilization of infrastructure is ensured through appointment of adequate and well qualified lab technicians/system administrator.

? The optimal utilization is ensured through encouraging innovative teaching – learning practices.

? The available physical infrastructure is optimally utilized beyond regular college hours, to conduct certificate courses, co-curricular activities/extra - curricular activities, parent teacher meetings, Campus Recruitment Training classes, campus recruitments, meetings, seminars, conferences etc.,.

The college has following physical facilities for imparting better education to the students:

- Academic Facilities

Particulars	Description	Available	
Class Room/Tutorial Rooms	Good Acoustic Conditioned,Ergunomically Designed Class Room with Glass Boards & LCD Projection & Internet Facility	21	
Laboratories	Well Equipped with Multiple sets of Apparatus	6	
Work Shopes	Well Equipped in all respect to conduct workshop activities	2	
Seminar Hall	Seating Capacity 150 Students with LCD,Projection & Public Address system & white board	2	
Computer Centre	Equipped with Latest ConfRigration desktops & software	1	

Drawing Hall	Equipped with drawing boards	1	
Library & reading Room	Equipped with digital library facility	1	

- Computing Facilities

Particulars	Available
Desktop Computers	50
Servers	1
Printers	6
CD Writers	2
Router	1
Firewell	2
Swithes	1
Laptops	10
Projectors	4
Projector accessories	4
Scanners	4
CC TV Camera	22
Beagle Bonekits	
wireless sensor kit	

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Facilities for sports:

- College has sports facilities for outdoor games and indoor games like Badminton, Table- Tennis, Carom, Chess, Ludo.
- The institution has sports room and store room.
- The players are provided Track suit, T- shirts and lower for practice.

- Separate uniforms for different faculty players are provided for interfaculty events.
- There is provision for providing TA/DA to players for participation in State and National events.
- There is a provision for Refreshment and Lunch to participants and staffs for various events.
- Winners are felicitated with mementos/ cash awards.
- Dias, Mike arrangements, Podium, Banner for felicitation during annual meet are arranged by the institution.
- Institution provides its playground for organizing events of other universities.
- The college has well equipped gymnasium whose built-up area is approximately 1600 sq.fts. (Including both ground and first floor). There is a gym instructor for students and staffs. There is a permanent caretaker of the gymnasium
- During annual sports meet there is provision for audience gallery for the spectators.
- Yoga Center- There is separate yoga/ prayer hall in the institution.

NSS

- The college has one separate officers for NSS, namely Dr. Ratna Kumar is appointed to take care of boys and girls units respectively. The students get an exposure to show their courage, leadership, inter-personal skills and other talents in these two programs to enhance their overall personality.
- Well equipped separate office of 150 sq.ft approx with resources for NSS.
- Budget sanctioned from government for NSS/NCC are fully utilized. There is provision for scholarship in NCC (cadet welfare scholarship and Sahara scholarship). Thus, the Central government and corporate like Sahara group of industries are financially supporting the cadets.

Facilities for Cultural Activities:

- For encouraging students towards cultural activities, the institute organizers many competitions like dance, song (group and solo), writing, debate, rangoli, flower decoration, poster making, painting etc every year at the time of Youth Festival and social gatherings and the winners are felicitated in the annual function celebration.
- There is separate budget for annual gathering, youth festival and other cultural events. Instruments are provided by the institution to the participants with musicians and choreographer.
- Separate Green room facility for boys and girls for preparation of cultural events is made available.
- Refreshment and Lunch is provided to all the participants, students and staffs for various events.
- Provision of separate in-charges for various events during annual gathering.
- Winners are felicitated in the annual gathering with mementos/ cash awards.
- The college has a big stage of 20'X 15' (approximately) which is well equipped and is used for conducting annual function and various cultural activities.
- The institution also has two auditoriums having audio system and fixed LCD with the seating capacity of approximately 150 students simultaneously in each auditorium which are also used for conducting various cultural programs.
- Students are motivated to participate and unveil their talents on special occasions like Republic Day, Independence Day, Gandhi Jayanti, Swami Vivekananda Jayanti etc. Refreshments are provided to students and staffs during National festival celebration.

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 19.05

4.1.3.1 **Number of classrooms and seminar halls with ICT facilities**

Response: 4

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 100

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
19.50	13.99	30.02	20.36	0

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

· The college has central library and Ten departmental libraries. There is an Open Access Catalogue for students and staff.

  The reading room is well furnished to accommodate students at a time and provides conducive environment for study. Exclusive reference section is available in the library.

 A visitor's book is maintained for students and staff.

· New arrivals of books and journals are displayed on separate stands and racks. Each student gets

· Security of resources is ensured through a system of checking at the exit point for all resources borrowed by the users. Visitors are also required to sign noting the time of entry and exit. CCTV cameras are installed in the library for strict surveillance.

One separate node is made available in the Central Library for OPAC facility. And as it is a Web OPAC, user from any location can search the library collection. Search by giving Title, Author, and domain can be carried out.

. A well-equipped Digital Library with 18 nodes having Internet connectivity is housed in the Central Library for access to E-Resources. As the access facility to e-journals is multi-user and IP address-based, students can access the E-Resources from anywhere in the campus.

Facilities available:

- No of printers: 01
- Bar Code Printer: 01
- Bar Code Scanner: 02
- Photocopy Machine: 01
- Internet bandwidth: 34 Mbps

4.2.2 The institution has subscription for the following e-resources

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**
6. **Remote access to e-resources**

Response: E. None of the above

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 54074.72

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0.99	2.20	0.50	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 4.74

4.2.4.1 **Number of teachers and students using library per day over last one year**

Response: 100

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The plans for infrastructural development are given top priority as the College realizes the correlation between adequate infrastructure and effective teaching – learning. The strategies adopted for ensuring adequate infrastructure are as follows:

• At the beginning of the academic year need - assessment for replacement / up gradation / addition of the existing infrastructure is carried out based on the suggestions from BOS members, Heads of the departments, lab technicians and system administrator after reviewing course requirements, computer – student ratio, budget constraints , working condition of the existing equipment and also students grievances.

• Optimal deployment of infrastructure is ensured through conducting workshops/awareness programs/training programs for faculty on the use of new technology.

• Effective utilization of infrastructure is ensured through appointment of adequate and well qualified lab technicians/system administrator.

• Renewal of AMC is done at the beginning of the academic year for the deployed Software applications, UPS and Generators. The institute has always been reviewing the current needs and accordingly the internet bandwidth is upgraded from time to time.

Yearwise upgradation of IT Facilities:

Financial Year	IT Facilities	Quantity
2014-15	0	0
2015-16	Deaktop computers	45
	Laptop Computer	9
	Printer	4
	Projectors	4
	CCTV	30
	UPS	45
2016-17	0	0
2017-18	0	0
2018-19	0	0

• Institute has upgraded the 34 Mbps Leased Line Internet connectivity to 100 Mbps Leased Line over RF.

• The Internet Service Provider (ISP) Reliance provides connectivity with high fault tolerance.

• Internet connectivity is available in class rooms.

• Video conferencing facility is available at E-learning resource lab.

• Most of the labs are equipped with LCD's for online demonstration to students

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 60:1

File Description	Document
Student – computer ratio	[View Document](#)

4.3.3 Bandwidth of internet connection in the Institution

Response: E. < 05 MBPS

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 60.34

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
30.02	102.55	37.43	0	0

File Description	Document
Institutional data in prescribed format(Data template)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college ensures optimal allocation and utilization of the available financial recourses for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received the college as per the requirements in the interest of students.

Laboratory:

Record of maintenance account is maintained by lab technicians and supervised by HODs of the concerned departments. Other measures to maintain laboratories are as follows:

· The calibration, repairing and maintenance of sophisticated lab equipments are done by the technicians of related owner enterprises.

· The microscopes used for biological and geological experiments are annually cleaned and maintained by the concerned departments and record of maintenance is maintained by lab technicians and supervised by HODs of the concerned departments.

· There is systematic disposal of waste of all types such as bio-degradable chemical/chemical and e-waste. Library- The requirement and list of books is taken from the concerned departments and HoDs are involved in the process. The finalized list of required books is duly approved and signed by the Principal.

· Every year in the beginning of session, students are motivated to register themselves in library to use INFLIBNET.

· Suggestion box is installed inside the AdministrativeBlock to take users feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment.

· To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam.

· The proper account of visitors (students and staff) on daily basis is maintained.

· Other issues such as weeding out of old titles, schedule of issue/ return of books etc are chalked out / resolved by the library committee.

Sports:

Regarding the maintenance of indoor Badminton/ Volly Ball court / TT Courts /Gym on the college sports in charge consult coaches. In their guidance accommodates are arranged.

Computer:

Computer maintenance through AMC is done regularly and non-repairable systems are disposed off.

Classrooms:

The college has a building committee for maintenance and upkeep of infrastructure. At the departmental level, HoDs submit their requirements to the Principal regarding classroom furniture and other. The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipments.

· With the help of the two full time sweepers cleanliness of class rooms is maintained. They are well equipped with modern tools of cleaning such as mops, gloves and vacuum cleaner.

· A complaint register is maintained in office in which students as well as faculty can register their problems which are resolved within a set time frame.

· Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 0

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 **Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Response: E. None of the above

File Description	Document
Institutional data in prescribed format	[View Document]
Link to Institutional website	[View Document]

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 10.94

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
40	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document]

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: C. 2 of the above

File Description	Document
Upload any additional information	[View Document]

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.22

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
7	3	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 0

5.2.2.1 **Number of outgoing student progression to higher education during last five years.**

File Description	Document
Institutional data in prescribed format	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 12

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
4	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

Presence of an active Student Council and representation of students on academic and administrative bodies/committees of the institution.

RSMC's Student Council (SSC) representatives actively participate in various activities. They assist in coordinating all the events related to academics and other cocurricular & Extra-curricular activities, as per the directives of teaching faculty. Council has the members of under graduate students. They do lot of academic administrative work by taking the help of other students. They also motivate other students to take part in the activities conducted by the Institute. They work as a medium between faculty and students.

Contribution of the Student Council in Academic Administration

1. Coordination in day to day academic activities at their level
2. Coordination in communicating the information between students and Teaching faculty
3. Coordination in organizing Cultural events
4. Coordination in organizing Sports & Games for the students

5.Coordination in inviting the external guest speakers and organizing the Seminars & Workshops.

Teachers provides necessary support to the council members in organizing & coordinating the events. It inspires the students to develop their leadership skills through these activities. Student members in this council can become real heroes and competent managers in future by learning all these skills.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 1.8

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
3	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni engagements

The alumni association adds significantly to the development of the institution through financial and non-financial means during the last five years.

Report of Alumni

R.S. More college, Govindpur was established in the year 1959 with the motive to serve the society. From the very day of incorporation, the college has been trying to provide maximum facilities and welfare to its students. Hence, the alumni have been attached with the college with heart and soul. At present, in the college, the third generation is being taught which shows that lakhs of students at Graduate, Post Graduate and Doctoral level have passed out from this esteemed institution. As a result, although all the students may not directly contribute to the college's development, but the ex-students are associated in bulk with

the college and are always eager and committed for its development. It is because of the mouth publicity and the alumni acting as ambassadors, that the college doesn't need any media advertisement for admission like other colleges in its locality do. Therefore, we save 2-3 lakh per annum.

There are innumerous alumni who are directly or indirectly contributing to the development of the college. Some of the noteworthy names are Dr. Ratna Kumar, Assistant Professor who is working in this institution. Shri Satya Narayan Gorain, Assistant Professor who is also teaching in this institution. One of the alumni, Md. Sharique is working as head assistant in this college. Another Alumini Sri Anand Prakash is working as an Assistant in the college. Sri Sujit Mandal and Sri Dayamay Mandal are also alumini of this college who are giving services to our institution. Sri Pradeep Kumar Mahto is also serving the institution as Accountant in the college. They are also providing their guidance and counseling to students for their success.

It's the college's culture and education which inculcates an optimistic and positive ambience in the college, the energy of which can be felt as soon as someone enters it. As a result, the students of the college are miles away from any anti-social or illegal deeds during or after their collegial tenure and are dedicated for the development of society and the country.

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

GOVERNANCE OF THE INSTITUTION IS REFLECTIVE OF EFFECTIVE LEADERSHIP IN TUNE WITH THE VISION AND MISSION OF THE INSTITUTION

Vision:

Our vision is to promote and inculcate human values and sense of patriotism with imparting quality higher education and overall development of students. We aim at making our students good citizen with knowledge, skill and leadership quality to perform their duties efficiently in global perspective.

Mission

The College strives to achieve the following:

- To contribute to improve the quality of education and Advancement of knowledge through effective teaching and learning process.
- To provide higher education for boys and girls by imparting Quality and socially relevant knowledge.
- To empower students by exploring their hidden potential through extra-curricular activities etc.
- To develop aptitude and skills of students to equip them to face the challenges and needs of a fast-changing society.
- To give greater opportunity to students of weaker and socioeconomically backward strata of the society in order to prepare them to excel their knowledge and skills

The confluent approach of the management, Principal and Faculty develops and implements the quality policy and plans in order to uphold the mission and vision of the college. The Governing Body of the college works in close collaboration with the Principal to regulate and maintain an amicable and scholastic environment required for this purpose. The Principal as the Head of the Institution along with the members of Teaching and Non-Teaching staff implement the decisions and policies of the management. The head of the Institution personally communicates with staff members to ensure they are not encountering any problem in regard to their work. The Teachers' Council and Academic Subcommittee meet regularly to discuss and further implement important decisions regarding academic and co-curricular activities of the college. The institution strictly adheres to the Academic calendar to accomplish its objectives. The management encourages individual research work in the form of Faculty Development Programmes (FDP).

The teachers are also committed to keeping free-flow communication with the parents through the meetings of Parent-teacher Association at regular intervals to discuss the overall progress of the students. Parents give constructive advice and are considered as valued stakeholders of the college. Additionally,

college collects feedback from final year students which are incorporated within the purview of the future plan of action of the institution. In order to alleviate the rigours of a demanding college curriculum, the students are encouraged to participate in co-curricular activities such as Seminars, Quiz, Debates, Inter-college competitions, Workshop, Annual college social, Annual college sports and Cultural programmes. Along with the present commitments, the college aims to continue its interaction with students even after they have formally left the institution through an active and vibrant Alumni association. The alumni association envisions to inculcate the spirit of inquiry, creativity, environment consciousness, entrepreneurial, moral leadership and as well as a sense of social responsibility among its students. Seminars are also organized by the college for the enhancement of the skills and efficiency of its staff members.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Effective leadership is visible in various institutional practices such as decentralization and participative management

The institution practices decentralization and participatory management in keeping with its belief in collective leadership and democratic traditions. A particular reflection of this practice may be seen in the extensive delegation of authority to the Heads of the various Departments in the college.

The Ways in which Heads of Departments participate in the Management Process:

- The Head of the Department oversees the Teaching Plans of his/her departmental members.
- He/she is empowered to make adjustments in the routine and to allot teaching assignments and evaluation duties
- He/she enjoys the privilege of convening departmental meetings where the programmes for the entire term are decided.
- He/she often takes the lead in planning seminars, workshops, career counselling sessions, remedial measures, interdepartmental or/and inter-college exercises, departmental excursions and study tours
- He/she is at liberty to introduce creative and innovative measures for the benefit of his/her students. The Economics Department, for instance, has the young Economists Club, the Political Science Department runs the Electoral Literacy Club.
- He/she decides on the nature, pattern and duration of special and remedial classes for the students of his/her department.
- The Head, in consultation with his/her departmental teachers, enjoys total flexibility in planning and organizing seminars from the UGC sponsored level to that of students' seminars.
- He/she, in consultation with his/her department, oversees the paper-setting, moderation, evaluation, and marks submission of all internal examinations of the department, and determines the admission and promotion criteria of the students.
- Through the skilful handling of their department's Heads discharge their function as nodal agents of the academic and administrative processes in the college thereby contributing to the health and vibrancy of the management mechanisms in the college.

The above enumeration of features comprising participatory management points fairly conclusively to the ethics of decentralization which is integral to the institution and informs its functioning at every level.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The institutional Strategic / Perspective plan is effectively deployed

Core Values of our Institution

- Excellence in Teaching and Learning
- Involvement of all Stakeholders of the Institution in Decision-making
- Community Engagement
- Holistic Development of Students
- Respect and Commitment

Objectives of Perspective Plan

While preparing the present perspective plan, the IQAC has considered the following main objectives: NAAC - To ensure top quality standards in higher education

- Contributing to National Development
- Inculcating a Value System among the Students
- ICT-based teaching and learning
- Developing requisite competencies amongst students of the college
- Providing a healthy environment to students for proper study

Perspective Plan

1. To develop and execute the effective teaching-learning process
2. To maintain continuously good academic performance
3. To encourage research culture in faculty and students
4. To develop a comprehensive system of student mentoring and student support and ensure transparency in the evaluation process of students
5. To empower faculty about emerging trends in their profession for academic advancement
6. To facilitate a friendly, efficient and flawless administrative set up ensuring a smooth day to day functioning

The focus of the Strategic Plan

To make students more employable, To maintain continuously good academic performance, To develop and execute the effective teaching-learning process, To encourage research culture among faculty and students, To develop a comprehensive system of student mentoring and student support and ensure

transparency in the evaluation process of students, To empower faculty about an emerging trend in their profession for academic advancement' , To facilitate a friendly, efficient and flawless administrative set up ensuring a smooth day to day functioning we are doing the following.

- Periodic interaction with the distinguished guests who have excelled in their field
- Providing various courses which will help in increasing their practical knowledge
- Conducting UPSC and JPSC lectures free of Cost
- Conducting soft skills and lectures on etiquettes
- Increasing students' engagement in learning
- Increasing students' responsibility towards learning
- Motivating students by periodic interaction with distinguished guests
- ICT-based teaching
- Organize Study tours for students
- Encourage teachers to participate in Seminars and Conferences
- Encourage students to participate in Seminars, Conferences and workshops.
- Encouraging the teachers to participate in the Orientation Programme, Refresher Courses, Short Term Courses, etc.
- Encourage teachers to present research papers in seminars and research conferences
- Organize Seminars and Conferences to promote research culture
- Provide mentor Teacher for every class
- Provide Remedial Coaching to Slow Learners
- Identification of Fast Learners and help them to achieve their potential
- Continuous tracking of Attendance of the students
- Encouraging the teachers to participate in the Orientation Programme, Refresher Courses, Short Term Courses, etc.
- Encourage teachers to participate in Seminars and Conferences
- Upgrade Books in Library every year
- Provide Internet Facility and Laptops to Faculty Members
- Conduct periodic and need-based meetings
- Promote team-spirit and healthy relations amongst staff members of the institution
- Delegate authorities and responsibilities to Principal, Vice-Principal, Faculty Members and Administrative Staff

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

Organizational structure of the college is so framed, in which, The Principal is the academic and administrative head of the institution. He is assisted by senior most teachers like, Professor in charge and other professors. Bursar is appointed by the university for assisting financial matters and controller of examination for smooth functioning of examination. They all follow rules and regulations as prescribed by UGC for the constituent colleges.

At department level, the Heads of the departments are directly responsible for coordinating all departmental academic programmes of the college.Faculty are directly responsible for the academic and

curricular development of the students. Staff members have been designated as Criteria in charge, Chairperson or members of various committees. Students are involved as active members of the committee.

For the complete functioning of college activities, more than 15 committees are identified. Every committee consists of committee chairperson, staff and student members. They together plan for the activities. The function of every committee in the Institution is well defined. All Chairperson report to Principal and Principal monitors the effective functioning of these bodies.

Apart various committees are formed for smooth functioning of various activities of the college like:

1. NAAC steering committee
2. Admission committee
3. Library committee
4. Building committee
5. Student placement cell
6. Student counselling cell
7. Sports committee

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: D. 1 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Institutional data in prescribed format(Data template)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

EFFECTIVE WELFARE MEASURES FOR TEACHING AND NON-TEACHING STAFF

The College has several welfare schemes for its teaching and non-teaching staff. Many staff had availed the benefit of such schemes in the last five years.

Duty leave

Duty leave is given, if applicable. Many teachers avail duty leave for attending orientation programmes/refresher courses/ seminars/ conferences/ training programmes/ workshops/ acting and resource person etc.

Medical Leave

As per university act and statute, medical leaves are given to all the staff members. Six monthly maternity leave is provided to its female staff. Three female teachers have availed maternity leave.

Apart from this in our Institution Staff welfare is given foremost importance. In connection with this, Existing welfare measure for teaching and non-teaching staff are itemized below:

1. Maternity leave for eligible staff members
2. Sponsorships to attend and present papers in conferences both in India as well as abroad.
3. Internet and free Wi-Fi facilities are also available in the campus for staff
4. Faculty members are provided with an Individual cabin and system to facilitate good ambience.
5. 30 days - Summer and Winter Vacations for faculty members
6. Skill development courses are organized for non- teaching staff to enhance their skills in a work environment.
7. Gratuity for the employees of the institution.
8. All the staff members are treated on par with each other in obtaining benefits from the institution.
9. Motivation through counselling is also available for staff members to create a healthy working environment. This not only increases the work-life balance of the employee, but it also helps us in increasing productivity and allows our staff to work effectively with complete satisfaction
10. Women Empowerment Cell is established for creating venues for women members to flourish and gain momentum
11. Faculty members are eligible for Earned Leave
12. As Institution has a multicultural environment in the campus, the management ensures the celebration of all the festivals together.

In a nutshell, the Institution strives hard to keep our staff happy and healthy.

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 2.61

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and**

towards membership fee of professional bodies year wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	[View Document]

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 33.2

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	[View Document]

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 0

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Performance appraisal system for teaching and non-teaching staff

A good performance management system works towards the improvement of the overall organisational performance of teams and individuals for ensuring the achievements of the overall organisational mission and vision. An effective performance management system plays a crucial role in managing the organisation in an efficient manner. In line with this, the Institute is following the appraisal scheme viz. Performance-Based Appraisal System (PBAS). In this scheme, the performance s are classified into three categories.

- (i) Teaching, Learning and Evaluation related activities
- (ii) Co-Curricular, Extension and Professional Development related activities
- (iii) Research Publications and Academic Contributions

The following weights are assigned to these categories: 100:75:300. These are called Academic Performance Indices (API). At the end of each academic year, the data pertaining to the above categories are collected from each faculty member in the proforma. Based on the data collected, API scores are calculated for each of the three categories. The Principal in consultation with senior Professors fixes certain minimum API scores to be achieved by the faculty members in the three categories.

These scores are used for the award of career advancements to faculty members and for promotion to next higher position. Further, at the end of each semester, feedback forms are issued to the students for each of the courses attended by them. The feedback forms in the form of questionnaire collect information about the teacher and different aspects pertaining to the teaching process. A team consisting of the Head of the Department and Senior Professor in the Department goes through the feedback forms collected from the students and suggest suitable measures to improve the teaching-learning process. As such, there is no performance appraisal system followed for non-teaching staff in the institute.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The Institution has established a mechanism for conducting internal and external audits on the financial transactions. All vouchers are audited by an internal financial committee on half yearly basis. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal. The same process is being followed for the last five years.

The RUSA and UGC fund have been internally Audited. Other funds are in the process of Auditing.

The mechanisms used to monitor effective and efficient use of financial resources are as below:

- College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non – recurring expenses like lab equipment purchases, furniture and other development expenses.

The expenses will be monitored by the accounts department as per the budget allocated

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 **Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The obtainability of fund is vital for any organization, society, family or co – operatives but the transferability of fund is even more important. If the transferability is in the right direction, coordinated then the level of progress in high otherwise it becomes ineffective even though the fund is available. Therefore, the movability of fund is important for the development of organization.

The principal and the committees of the college monitors the use of resources received from the state government, UGC-CPE, RUSA. The allocated funds are utilized to purchase equipment, chemicals, organize seminars, workshops and conferences etc. The administration and finance committee review the use of resources including audit, budgets and accounts. They make recommendation for better handling of resources and effective mobilization of available funds.

For the smooth Operation of our college various committees have been created, each committee study its own field and analysis to requirements and then forwards its to analysis committee with expected

expenditure and planning.

Planning and analysis committee they look over these requirements minutely and then adding the future aspects and planning, forward it to finance committee for clear opinion. Finance committee goes through minutely all the suggestion and analysis and then act accordingly for the betterment of students, professors, non – teaching staff.

On following heads funds are utilized.

- To upgrade the students, professors and employees various programs such as guest lectures, seminars, discussions are organized. Not only this, they are encouraged to participate in different institution, research work.
- fund for electricity, water, internet website and telephone bills.
- Gardening
- programs like sports, yoga, personality development and other activities are organized
- purchase of books and apparatus, sports, youth festival and some other programs
- salary and up-gradation.
- miscellaneous expenses and for certain emergency situation.

In this way through effective financial management the college is attaining new heights and achieving its goal. The co – operation from state government and central government is appreciated by the institution.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

In pursuance of the National Action Plan of the National Assessment and Accreditation Council (NAAC), Bangalore, for performance evaluation, assessment and accreditation and quality upgradation of institutions of higher education, the Internal Quality Assurance Cell (IQAC) has been established in the College at the instance of the National Assessment and Accreditation Council (NAAC) as a post-accreditation quality sustenance measure.

The prime task of the IQAC is to develop a system for sensible, consistent and catalytic improvement in overall performance of the Institutions. The IQAC will make a significant and meaningful contribution in the post-accreditation phase of the Institution. During the post accreditation period, the IQAC will channelize all efforts and measures of the Institution towards promoting its academic excellence.

The objectives of the IQAC are:

1. To ensure continuous improvement in the entire operations of the Institution.
2. To ensure stakeholders connected with Education, namely parents, teachers, staff, employers,

funding agencies, society in general, of its own quality and probity.

3. To develop a quality system for conscious, consistent and programmed action to improve the academic and administrative performance of the institution.

4. To promote measures for driving institutional functioning towards quality enhancement and institutionalization of best practices.

5. To ensure a heightened level of clarity and focus in institutional functioning towards quality enhancement and internalization of the quality culture NAAC for Quality and Excellence in Higher Education

6. To promote measures for the functioning of the Institution towards quality enhancement through initialization of quality culture and Institutionalization of best practices.

7. To provide a sound basis for decision making to improve Institutional functioning.

8. To act as a dynamic system for quality changes in the Institution.

9. To build a better internal communication.

10. Development and application of quality benchmarks/ parameters for the various academic and administrative activities of the Institution.

11. Arrangement for feedback responses from students, parents and other stakeholders on quality related processes of the institution

12. Dissemination of information on the various quality parameters of higher education.

13. Documentation of the various programs/activities leading to quality improvement.

14. Organization of workshops, seminars on quality related themes and promotion of quality circles.

15. Preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on the quality parameters.

16. Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks

17. Equitable access to and affordability of academic programmes for various sections of society

18. Optimization and integration of modern methods of teaching and learning.

19. The credibility of evaluation procedures

20. Library sharing and networking with other institutions in India.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly

followed.

Admission to various programmes, summer, winter and mid-term vacations, examination schedule and declaration of results are notified in the Academic Calendar.

All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the philosophy, the uniqueness of the Education system, the teaching learning process, the system of continuous evaluation, compulsory core courses, various cocurricular activities, discipline and culture of the Institute. All students are also given a guided tour of the campus and the various facilities.

Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences.

Class Committees are regularly conducted with students to take feedback and appropriate steps are taken to enhance the teaching-learning process.

The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The major initiatives taken over the last five years include the following:

1. Automation of Admission Processes - Provision for online fee payment
2. Green initiatives in Campus – tree plantation drive
3. The seminars and workshops conducted for the faculty
4. Examining students by conducting internal tests assessments
5. Arrangement of remedial classes, doubt clearing classes for slow learners
6. Automation and digitalization of library
7. Increased usage of ICT tools in teaching learning process
8. Preparation of course plan at the beginning of every session

The approach of IQAC has always been focused on learner-centric teaching learning process and has designed the policy to assess and evaluate it from time to time. Accordingly, IQAC complements the Teaching, Learning activities and modify after taking the review, suggestions. In order to perceive learning outcomes, the IQAC periodically reviews teaching learning process and suggests gradual and regular expansion, upgradation and addition of the requisite material, equipment, infrastructure etc.

○ Outcome Oriented Teaching through Add on Courses

For the very first cycle of the NAAC, the college has always been emphasizing on the placement and outcome of the outgoing students of the college. Therefore, as per the discussion IQAC meeting, it was unanimously decided to introduce the various add on and job-oriented courses in support of their regular teaching learning methodologies. As a part of effective teaching learning, the students are classified as slow and advanced ones. Therefore, the college uses methods such as projects and ICT based teaching including like Google Classroom, Edmodo for slow and advanced learners. All departments prepare specialized tools such as blogs, youtube, and other online resources. The college has introduced need based add-on courses as a regular practice to bridge the gap between the university curricula and the market demands.

○ Transforming Traditional Classrooms to Digitized Classrooms

As per the productive suggestions of IQAC college chalked out the transformation of the traditional classrooms into the digitized one. Gradually, the chalk, duster and blackboard teaching amalgamated with the LCD projectors, pointers, PPTs, Film Screening, Video Conferencing and so on. Now the classrooms are witnessing the joyful learning and the better understanding by the students.

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Gender sensitization programmes			
Year		programme	
2018-19		Karate training for self defence	
		Seminar on awareness on cervical cancer	
		Demo and Provision of sanitary napkin ven	
		NCW programme: MCQ competition on Le	
		Seminar on "???? ???? ???? ?????"	
2017-18		Talk on save girl child during Special reside	
		Talk on elimination of discriminations agair	
		NCW programme: MCQ competition on Le	
		Demo and Provision of sanitary napkin ven	
2016-17		Discussion on Guidelines Against Sexual H	
		Rangoli Competition: Save girl child	
2015-16		Poster presentation on educate girl child camp at Dhanbad	
2014-15		NCW programme: MCQ competition on Le	
		Rangoli Competition: Save girl child	

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**

- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

R.S.More College believes in "Let's go green and keep our campus clean". RSMC'spivotal operations have very less impact on the environment as the institute is very conscious of generating less waste and recycling it by passing it through a system that enables the used material to be reused ensuring that less natural resources are consumed. Environmental initiatives like use of renewable energy, Rain water harvesting, Sewage treatment plants, Zero water discharge, No smoking zone, waste management system etc have been implemented. Environment consciousness is embodied in the heart of the college by tree plantations from NSS teams every year which is the predominant motive of the management to maintain the pristine purity and beauty of the college and also to provide a congenial atmosphere for the academic and non-academic pursuits.

The institute's waste management practices are divided into three parts:

1. Solid Waste Management

2. Liquid Waste Management

3. E-Waste Management

1. Solid Waste Management: The waste generated in the campus includes wrappers, glass, metals, paper, plastics, etc. Old newspapers, used papers and journal files, workshop scrap etc. are given for recycling to external agencies. Glass, metals, plastic and other non-biodegradable wastes are given to external agencies where they are segregated and disposed/ recycled according to the nature of the waste. Leaf litter is allowed to decompose systematically over a period of time to be used as manure for the gardens in the institute.

2. Liquid Waste Management: The liquid wastes generated in the campus include Sewage, Laboratoryand hostel effluent waste. The above waste is treated through Sewage Treatment Plant (STP) setup in the institute with a capacity of 240 KLD (Kilo Litres per Day). The entire treated water is used for watering the gardens and lawns maintained in the campus. The sludge settled in the STP is removed and is dried on drying beds and used as manure for the gardens. Therefore, the entire waste water generated in the campus is treated and reused. The laboratory waste water does not contain hazardous chemicals and periodical monitoring is done by the maintenance team. The wastewater entering the STP is tested for its characteristics like Chemical Oxygen Demand (COD), Biochemical Oxygen Demand (BOD), Total Suspended Solids (TSS), Total dissolved Solids (TDS), pH and Colour etc on a timely basis.

3. E-Waste Management: Electronic goods are put to optimum use; the minor repairs are set right by the Laboratory assistants and teaching staff; and the major repairs are handled by the Technical Assistant and are reused.

File Description	Document
Geotagged photographs of the facilities	[View Document](#)

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: C. 2 of the above

File Description	Document
Geotagged photos / videos of the facilities	[View Document](#)

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: E. None of the above

File Description	Document
Any other relevant information	[View Document](#)

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Disabled-friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other. Commemorative days like Women's day, Yoga day, Cancer day, AIIDS along with many regional festivals like Karma and Sharul are celebrated in the college. This establishes positive interaction among people of different racial and cultural backgrounds.

There are different grievance redressal cells in the institute like Student grievance redressal cell, Women grievance redressal cell which deal with grievances without considering anyone's racial or cultural background.Institute has code of ethics for students and a separate code of ethics for teachers and other employees which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities.

File Description	Document
Any other relevant information.	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

RSMC undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. On 26th Nov

2018, Constitution day was celebrated at RSMC campus by inviting Amarnath Prasad the Lawyer of Dhanbad Civil Court .He narrated the fundamental rights, Duties, Values and responsibilities of citizens as stated in Constitution of India. He appealed to all to remember the struggle of freedom and respect the National Flag and National Anthem. Our constitution provides for human dignity ,equality, Social justice ,Human rights and freedom ,Rule of law ,equity and respect and superiority of constitution in the national life. The whole country is government on the basis of the rights and duties enshrined in the Constitution of India. RSMC has introduced a compulsory paper on the Constitution of India at Degree level across all disciplines to create awareness and sensitizating the students and employees to constitution obligation .As a part of strengthening the democratic values. Professor S.N.Singh as nominated as ELC Coordinator under whose guidance, Electoral literacy club and voters awareness forum are created to literate the students and the general public about the Democracy. A voters pledge programme was organized 24th Jan 2019 for students and faculties at RSMC,Govindpur. The national Voters day University level essay competition both in Hindi and English was organized on 17 th Dec 2018 .Awareness procession was also organized at Kurchi Village in the second week of Jan 2019.Earlier activities relating to this task were undertaken by our NSS committee. Every year Republic day is Celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution. Similarly constitution day also would be celebrated on 26th Nov every year. Independence day is also celebrated every year to highlight struggle of freedom and importance of Indian constitution.

File Description	Document
Any other relevant information	[View Document](#)

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: D. 1 of the above

File Description	Document
Any other relevant information	[View Document](#)

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Institution Organizes National Festivals and Birth and Death Anniversaries of great Indian Personalities with enthusiasm. Our students are on a mission towards better India by breaking the boundaries of religion and caste. Thoughts of great Indian personalities sowed into the young minds through the exhibitions and

programs conducted on these days. The institution practices pluralist approach towards all religion functions and encourages the students and faculty to showcase the same. Every year our institute organizes the national festivals and birth / death anniversaries of the great Indian personalities. Staff and students get to know the importance of national integrity in the country in general and their role in it in particular.

1. 26th January Republic Day- Republic Day is celebrated on January 26 to commemorate the adoption of constitution. On this day, various formal events including flag-hoisting and march-past are organized and which are followed by "constitution awareness program" in which students and staff members got information of their duties towards our nation and rights given to them by our constitution. By organizing such type of events institute does its share to immersed patriotism and awareness to next generation.

2. 15th August Independence day- It is celebrated every year. It is a grand event marked with the flag hosting by the College Principal and well-practiced march-past by many teams of Students Personals. cultural activities related to independence movement are exhibited

3. 5 th September(Dr.Sarvpalli RadhaKrishnan Birth Anniversary)- On 5th September, we celebrate Dr. Radhakrishnan's birthday as Teacher's Day with great fervour. The students organize a programme for the teachers and the Guru-Shishya parampara is celebrated.

4. 2 nd October Mahatma Gandhi Birth Anniversary.- A standout amongst the most mainstream events in India and one of the three national occasions, Gandhi Jayanti is praised in our Institute on 2nd October of consistently to stamp the birth commemoration of Mahatma Gandhi. Gandhi was additionally famously known as the Father of our Nation, Bapu or basically Mahatma. The day is announced as a national occasion and all institutes and workplaces are closed on this celebration. The standards of truth, peacefulness and trustworthiness are recalled and generally plugged among the students of the institute.

5. 31st October Ekata Divas (Birth Anniversary of Sardar Patel)- it is celebrated as National Unity Day.

File Description	Document
Geotagged photographs of some of the events	[View Document](#)
Any other relevant information	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best practice-1:

Title of the Practice: Promotion of universal values among students.

Objectives of the Practice: In today's world, where majority of the people are pursuing only self interests relentlessly, the institution recognises the need to inculcate universal values like promotion of truth, selflessness, righteousness etc. The value education cell of our college is working with this goal.

context: The value education cell inculcates among the students.

a) harmonious development of body, mind and soul and promotion of universal values.

b)Cultivate inner calmness-a way to peace

c) to help others

d) to preach and practice truthfulness.

e) to deal with academic and emotional stress by tapping their inner sources of strength.

f) to develop a positive attitude

The practice: The cell has organised the following activities.

a)A class on moral values held on 21.07.18

b) Counselling session held on 22.09.18

c) A special lecture on values as understood by Swami Vivekananda held on 5.01.19.

d) Programme on importance of Democratic Institution and students Awareness on vote turn out held on 23.02.19.

e) Psychological counselling of girl students in commemoration of International Woman's Day held on 21.03.19.

f) Celebration of Fraternity, Brotherhood and follow feelings through vasant utsav on 21.03.19.

g) A programme on promotion of universal values on 06.04.19.

h) A counselling session of students held on 06.04.19. Evidence of Success: Students are increasingly taking interest in this practice. They are regularly attending these classes despite their packed schedule of usual classes.

Best practice-2:

The title: Dealing with wastes in the campus.

Objectives of the practice: A group to deal with waste management in the campus is formed constituting of students and staff of the college.

The objectives of this group are:

a)to generate awareness among students of managing wastes.

b) to involve the students in cleaning their college campus.

c) to set up waste bins in sufficient numbers to avoid littering.

d) to generate consciousness among students about e-waste accumulation and disposal of e-waste from the college campus.

e) to promote a sense of hygiene among students.

The context: The content of the practice is to carry out waste management in a participative manner involving both students and teachers and also the NSS .

The Practice: A college level seminar on "waste management ,Recycling and Your Role" was organised by departments of chemistry ,Botany, and Zoology of the college on 10.06.19. A large participation of about 70students reflected an active role of group. During the programme an oath was taken by both staff and students of the college to clean the college campus regularly. Also keeping the vicinity of the college was considered a high priority.

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The Vision, Mission and Objectives of the institution clearly points towards a value based education based on the curriculum of the affiliating university. The college which completed its 61 years of existence in 2020 has a strong bonding with the local people as we have two Generation students studying in this college. This includes a number of minorities and marginalized section students.

The college successfully implemented the semester system which was introduced by Vinoba Bhave University in 2015. The focus is on skill development, career oriented programs, industry visit, industry - academia interaction and college have brought all these aspects under curriculum implementation and enrichment. Special attention is given to weak students especially belonging to SC/ST., OBC and minority groups.

The students of R.S. More College, Govindpur are not only guided to achieve excellence in the education but are thoroughly equipped with the knowledge of social perseverance and environmental sustainability. It lays special effort on students understanding of current environmental crisis and through its various schemes like energy conservation, waste management, rain water harvesting, plantation drives urge them to become ecofriendly citizens.

College is committed to transformational education through student engagement and leadership, cultural competence, interpersonal growth, and civic engagement. Awareness, knowledge, and skills are essential

components of student success both academically and personally.

Through proper planning and strategies, the institution focuses at delivering to its best ability the vision of the college. The nation in general and the state in particular, is marred with the problem unemployment among educated youth. Therefore, the need for "Skill-based system of education" is becoming more vocal in present times.

Our college believes in philosophy that students are the most essential and crucial stakeholder and all essential efforts are made to make them professionally and socially competent, so special efforts are made in this context, it was observed that employers look for skills and attributes in two broad areas: defining skills (technical skills) and enabling skills (soft skills). In our institute Students from a diverse socio-economic and academic background are enrolled annually. Based on the assessment of learning levels, it was observed that student's needs special assistance in development of communication skills, to render the students globally proficient and employable, to enhance the technical competence of students, to encourage students for highly changing scenario of job and so special training programs are organized.

5. CONCLUSION

Additional Information :

Actions taken by the College on the recommendations of various committees of the college

1. To improve the teaching quality 11 full-time contract teachers were appointed in the college in 2018. The contract teachers are qualified as per norms of UGC and are providing quality education to students.
2. We are encouraging the faculty members to apply for research grants.
3. The Science Laboratories (Chemistry and Physics) have undergone a major reformation.
4. Water purifier machine has been installed in the library premises.
5. Library committees has recommended to add new updated books in the library and soon it will be done.
6. Air conditioner has been installed in the staff room and has been made functional.
7. Staff room has been renovated.

Concluding Remarks :

Academic excellence, spiritual vitality and social relevance have remained the guiding principles of the Institution down the decades. The heritage that the College bears is one that has moulded generations of students over six decades. It is no wonder that the College which provides quality education in rural area continues to make its formidable presence felt in the academic community of the Jharkhand.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.3	**Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years** 1. **Academic council/BoS of Affiliating university** 2. **Setting of question papers for UG/PG programs** 3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses** 4. **Assessment /evaluation process of the affiliating University** Answer before DVV Verification : C. Any 2 of the above Answer After DVV Verification: C. Any 2 of the above
1.2.1	**Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented** 1.2.1.1. **Number of Programmes in which CBCS/ Elective course system implemented.** Answer before DVV Verification : 3 Answer after DVV Verification: 17
1.3.2	**Average percentage of courses that include experiential learning through project work/field work/internship during last five years** 1.3.2.1. **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years** Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
01	01	01	01	01 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
---	---	---	---	---
00	00	00	00	00	 Remark : Specific course code is not mentioned that include experiential learning. Only Geography Excursion Tour in a year does not prove that the course includes experiential learning. Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses also not attached. Also, no such course is found in the attached syllabus copy.
1.3.3	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year** 1.3.3.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 60

09-11-2020 10:00:12

	Answer after DVV Verification: 0 Remark : As Geography excursion tour is not considered in 1.3.2 and no such field report is given here, no. of students cannot be accepted.
1.4.1	*Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders* *1) Students* *2)Teachers* *3)Employers* *4)Alumni* Answer before DVV Verification : D. Any 1 of the above Answer After DVV Verification: E. None of the above Remark : Feedback not related to design and review of syllabus will not be considered.
1.4.2	**Feedback process of the Institution may be classified as follows:** **Options:** 1. **Feedback collected, analysed and action taken and feedback available on website** 2. **Feedback collected, analysed and action has been taken** 3. **Feedback collected and analysed** 4. **Feedback collected** 5. **Feedback not collected** Answer before DVV Verification : B. Feedback collected, analysed and action has been taken Answer After DVV Verification: E. Feedback not collected Remark : Feedback not related to design and review of syllabus will not be considered w.r.t metric 1.4.1 also.
2.1.2	**Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)** 2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years** Answer before DVV Verification: Answer After DVV Verification :

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
983	755	742	607	667

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
866	821	742	607	667

2.3.3	**Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)**
	2.3.3.1. **Number of mentors**
	Answer before DVV Verification : 23
	Answer after DVV Verification: 0
	Remark : Mere list of names of mentors will not suffice for this metric. Copy of circular pertaining the details of mentor and their allotted mentees is not attached.
2.4.2	**Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**
	2.4.2.1. **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**
	Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
11	11	11	11	9

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
10	6	6	6	4

Remark : Revised according to the PhD certificates attached w.r.t the list of teachers.

2.4.3	**Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**
	2.4.3.1. **Total experience of full-time teachers**
	Answer before DVV Verification : 417
	Answer after DVV Verification: 201
2.6.3	**Average pass percentage of Students during last five years**
	2.6.3.1. **Total number of final year students who passed the university examination year-wise during the last five years**
	Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
625	1302	1061	1263	1123

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1097	814	1417	1164	1435

2.6.3.2. **Total number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
896	1574	1188	1541	1207

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1541	926	1597	1328	1674

3.1.3	**Number of Seminars/conferences/workshops conducted by the institution during the last five years** 3.1.3.1. **Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years** Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
4	4	3	3	2 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15
1	0	1	0	0 | Remark : Considered only two seminars as per the valid proofs attached. Rests are not accepted as the detailed Report/Brochure/Photograph are not attached.
---	---
3.2.1	**Number of papers published per teacher in the Journals notified on UGC website during the last five years** 3.2.1.1. **Number of research papers in the Journals notified on UGC website during the last five years.** Answer before DVV Verification: 	2018-19	2017-18	2016-17	2015-16	2014-15
6	5	3	2	10 | Answer After DVV Verification : | 2018-19	2017-18	2016-17	2015-16	2014-15	

| 3 | 0 | 0 | 1 | 1 |

Remark : Considered only the UGC approved journals whose ISSN numbers are present in the list of UGC journals. Actual link of UGC is not provided.

3.2.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.2.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2	0	3	1	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	0	2	0	0

Remark : A.Maurya was not affiliated to this institute at the time of publication the book mentioned, so those books are not considered.

3.3.3	**Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)**

3.3.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
26	23	25	25	25

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
4	6	3	0	0

Remark : Considered the programs as per the attached news-paper cuttings and attendance sheets. Programs after the year 2019 are not considered. Detailed reports of the programs are not provided.

3.3.4	**Average percentage of students participating in extension activities at 3.3.3. above during last five years**

3.3.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2040	1898	2606	2241	1819

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
119	107	30	0	0

Remark : Considered the students participated in the activities as per the attached document.

4.1.3	**Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.** *(Data for the latest completed academic year)* 4.1.3.1. **Number of classrooms and seminar halls with ICT facilities** Answer before DVV Verification : 4 Answer after DVV Verification: 4

4.1.4	**Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3970482	5159476	10058176	3586562	657853

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
19.50	13.99	30.02	20.36	0

Remark : Revised converting the amounts into lakhs as per the attached document.

4.2.3	**Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	220063.6	50310	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0.99	2.20	0.50	0

4.3.3	**Bandwidth of internet connection in the Institution**
	Answer before DVV Verification : B. 30 MBPS – 50 MBPS
	Answer After DVV Verification: E. < 05 MBPS
	Remark : Broadband connections will not be considered. The bill does not indicate internet connection plan, speed and bandwidth. E-copy of document of agreement with the service provider is also not attached so the claim cannot be accepted.

4.4.1	**Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**
	4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2301875	2766155	7220040	3113963	207353

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
30.02	102.55	37.43	0	0

Remark : Revised as per the Utilization certificates attached

5.1.3	**Capacity building and skills enhancement initiatives taken by the institution include the following**
	1. **Soft skills**
	2. **Language and communication skills**
	3. **Life skills (Yoga, physical fitness, health and hygiene)**
	4. **ICT/computing skills**
	Answer before DVV Verification : A. All of the above
	Answer After DVV Verification: E. None of the above
	Remark : Relevant supporting documents needed for this metric not provided.

5.1.4	**Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
370	370	110	130	120

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
40	0	0	0	0

Remark : Revised as per the list attached. Proper proof like circular/brochure/report is not attached. Attached photos are also without caption.

5.1.5	**The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : Considered serial no. 1 & 4 as per the attached supporting document.

5.2.1	**Average percentage of placement of outgoing students during the last five years**

5.2.1.1. Number of outgoing students placed year - wise during the last five years.

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
8	6	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
7	3	0	0	0

Remark : Revised as per the attached valid proof.

| 5.3.1 | **Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.** |

5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3	9	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
4	0	0	0	0

Remark : Revised as per the attached certificates. Certificates received after the academic year 2018-19 are not considered as it does not fall under the assessment period.

| 5.3.3 | **Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)** |

5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	3	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
3	0	0	0	0

Remark : Number of events in the year 2018-19 only accepted as per the attached circulars. No proof is provided for rest of the years so those events cannot be considered without any supporting proof.

| 6.2.3 | **Implementation of e-governance in areas of operation** |

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : D. 1 of the above

	Answer After DVV Verification: D. 1 of the above Remark : HEI input is accepted as per the given link.
6.3.2	**Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.** 6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years** Answer before DVV Verification: <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>0</td><td>3</td><td>0</td><td>0</td><td>0</td></tr></table> Answer After DVV Verification : <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>0</td><td>1</td><td>0</td><td>0</td><td>0</td></tr></table> Remark : Only Dr. Kiran Singh is accepted. Others two teachers has been provided the payment to attend meeting, which is beyond the metric content.
6.3.3	**Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years** 6.3.3.1. **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years** Answer before DVV Verification: <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>50</td><td>35</td><td>53</td><td>28</td><td>0</td></tr></table> Answer After DVV Verification : <table><tr><td>2018-19</td><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td></tr><tr><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table>
7.1.4	**Water conservation facilities available in the Institution:** 1. **Rain water harvesting** 2. **Borewell /Open well recharge** 3. **Construction of tanks and bunds** 4. **Waste water recycling** 5. **Maintenance of water bodies and distribution system in the campus** Answer before DVV Verification : B. 3 of the above

	Answer After DVV Verification: C. 2 of the above
	Remark : Considered serial no. 2 & 5. Rain water harvesting cannot be considered as the photo is not proper to prove the existence of the facility.
7.1.5	**Green campus initiatives include:** 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants** Answer before DVV Verification : Any 4 or All of the above Answer After DVV Verification: C. 2 of the above Remark : Considered serial no. 3 & 5. Circulars for the implementation of other initiatives not provided. Other photographs are not properly valid for accepting the claim.
7.1.6	**Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:** 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions / awards** 5. **Beyond the campus environmental promotion activities** Answer before DVV Verification : D.1 of the above Answer After DVV Verification: E. None of the above
7.1.10	**The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.** 1. **The Code of Conduct is displayed on the website** 2. **There is a committee to monitor adherence to the Code of Conduct** 3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. **Annual awareness programmes on Code of Conduct are organized** Answer before DVV Verification : A. All of the above Answer After DVV Verification: D. 1 of the above

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years** Answer before DVV Verification: | 2018-19	2017-18	2016-17	2015-16	2014-15
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593	562	562	562	562	

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
448	448	448	448	448

1.2	**Number of programs offered year-wise for last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
21	20	20	20	20

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
18	18	18	18	18

2.1	**Number of students year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2088	2053	2035	1707	2024

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
5683	5746	5483	3671	1852

2.3	**Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1526	1032	1135	1122	1692

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1541	1032	1597	1328	1692

3.1	**Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
23	23	23	24	24

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
20	23	16	16	15

3.2	**Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
32	32	32	32	32

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
31	31	31	31	31

4.1	**Total number of classrooms and seminar halls** Answer before DVV Verification : 21 Answer after DVV Verification : 15

4.2	**Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3970482	5159476	10058176	3586562	657853

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
49.52	117.53	69.65	20.86	1

4.4	**Total number of computers in the campus for academic purpose** Answer before DVV Verification : 35 Answer after DVV Verification : 30